



CAREER FAIR

Job Listings Booklet

Date : 15 October 2017 (Sunday)

Time : 10:00 a.m. – 6:00 p.m.

Venue : Lifelong Learning Institute

Step-by-Step Job Fair Application Process

1



Registration.
You will be issued a
Registration
Form/Number.

2



Complete the
Registration
form.

3



Look through the
Job Listings for
details of the job
vacancies today.

4



Bring along your
Registration
Form/Number to
the respective
employer booth for
interview.

5



Return the
completed
Registration form
& Job Listings to
the **designated**
tray before you
leave

SKOOL4KIDZ

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Principal	Degree	Manage the assigned Childcare Centre.	Mon-Fri: • 8.30am - 6pm Sat: • 7am - 2pm	Sengkang
Vice-principal	Diploma	Assist in managing Childcare Centre.	Mon-Fri: • 8.30am - 6pm Sat: • 7am - 2pm	Sengkang
Pre-school Teacher (English)	Diploma	Plan and prepare lesson plans.	Mon-Fri: • 7am - 4.30pm • 8.30am - 6pm • 9.30am - 7pm Sat: • 7am - 2pm	Island-wide
Pre-school Teacher (Chinese)	Diploma	Plan and prepare lesson plans.	Mon-Fri: • 7am - 4.30pm • 8.30am - 6pm • 9.30am - 7pm Sat: • 7am - 2pm	Island-wide
Infant and Toddler Care Teacher	O Level / WPLN 5	Educate and attend to infant basic needs.	Mon-Fri: • 7am - 4.30pm • 8.30am - 6pm • 9.30am - 7pm Sat: • 7am - 2pm	Island-wide

KLC INTERNATIONAL INSTITUTE

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Preschool Teacher	O Level / WPLN 5	Plan and carry out lessons and activities, and provide routine care for children.	8hrs/day	Island-wide
Infant Educarer/ Early Years Educarer	Secondary / WPLN 3	Plan and carry out lessons and activities, and provide routine care for children.	8hrs/day	Island-wide

POPULAR BOOK CO

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Retail Executive	Diploma	<ul style="list-style-type: none"> Supervisory role Carry out retail functions 	11am to 9.30pm	Island-wide
Retail Assistant	O Level / WPLN 5	Carry out retail functions.	11am to 9.30pm	Island-wide
Cashier	O Level / WPLN 5	Process payment transactions.	11am to 9.30pm	Island-wide

CHEERS HOLDINGS

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Manager/ Assistant Store Manager	Diploma	Ensure smooth operation of store.	10am - 6pm	Island-wide
Team Leader	Secondary / WPLN 3	Assist in daily operations and admin duties	Rotating Shift <ul style="list-style-type: none"> • 6.40am-3pm • 2.40pm-11pm • 10.40pm-7am 	Island-wide
Retail Assistant	Primary	<ul style="list-style-type: none"> • Cashiering • Housekeeping 	Rotating Shift <ul style="list-style-type: none"> • 6.40am-3pm • 2.40pm-11pm • 10.40pm-7am 	Island-wide

COMPASS GROUP SINGAPORE

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Food Service Executive	Diploma	Perform tasks associated with pantry and food services.	<ul style="list-style-type: none"> • 7am - 4pm • 10am - 7pm 	<ul style="list-style-type: none"> • Raffles Link • Anson Road
HSE Executive	Diploma	Provide advice and support on workplace health and safety, food safety, environmental and quality processes.	9am - 6pm	Changi South
Cook	Primary	Prepare and cook assigned dishes.	7am - 4pm	Jurong Island
Driver cum Kitchen Assistant	Primary	Delivery and Collection, packing of orders.	7am - 5pm	Jurong Island
Storeman	Primary	<ul style="list-style-type: none"> • Pick and pack goods • Load and unload goods 	7am - 4pm	Pasir Panjang Road
Micro Kitchen Attendant	Primary	<ul style="list-style-type: none"> • Customer Service 	7am - 4pm	Pasir Panjang Road
Barista	Secondary / WPLN 3	Daily F&B operations.	Clementi: 9am - 6pm Bugis & Raffles Place: 7am - 5pm	Clementi Bugis Raffles Place
Cashier cum Catering Assistant	Primary	<ul style="list-style-type: none"> • Serve and attend to customers • Cashiering 	5.30am - 2pm	Changi
Catering Assistant	Primary	<ul style="list-style-type: none"> • Serve and attend to customers • Maintain cleanliness of food counters 	Clementi: 5am-1pm/ 6am-2pm / 7am-3pm/ 2pm-10pm Yishun St 42: 730am - 530pm Jurong Island/Pioneer: 7am - 5pm	<ul style="list-style-type: none"> • Clementi • Yishun St 42 • Jurong Island • Pioneer
Kitchen Helper	Primary	Assist chef with food preparation.	Clementi: 6am - 2pm Jurong Island: 7am -5pm	Clementi

AETOS HOLDINGS

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Auxiliary Police Officer	<ul style="list-style-type: none"> NITEC & above Diploma 	Security and safety duties.	Rotating shift	Island-wide
Protection Officer	Secondary & Above	Patrolling and guard duties.	Rotating shift	Island-wide

REACHFIELD SECURITY

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Security Supervisor	<ul style="list-style-type: none"> O Level / WPLN 5 PLRD Security License 	<ul style="list-style-type: none"> Incident management and reporting Supervise security team 	<ul style="list-style-type: none"> 8am - 8pm 8.30am-8.30pm 	<ul style="list-style-type: none"> Dhoby Ghaut Jurong City Hall Yishun
Senior Security Officer	<ul style="list-style-type: none"> O Level / WPLN 5 PLRD Security License 	<ul style="list-style-type: none"> Monitor CCTV/ Fire command centre Manage key press Incident response 	<ul style="list-style-type: none"> 7am - 7pm 8am - 8pm 	<ul style="list-style-type: none"> Bugis Buona Vista
Security Officer	<ul style="list-style-type: none"> Secondary / WPLN 3 PLRD Security License 	<ul style="list-style-type: none"> Screening, clocking, patrolling. Incident response 	<ul style="list-style-type: none"> 7am - 7pm 8am - 8pm 	Island-wide

TNS OCEAN LINES

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Prime Mover Driver	Primary	Truck containers within port premises.	7.30am - 5.30pm	Pasir Panjang Port
Lashing Specialist	Primary	Lashing and unlashng of containers in the port.	<ul style="list-style-type: none"> 10.30am - 10.30pm 10.30pm - 10.30am 	Pasir Panjang Port

WILSON PARKING

Job Positions	Qualification	Key Responsibilities	Working Hours	Location
Call Centre Officer	<ul style="list-style-type: none"> O Level / WPLN 5 PC Literate 	<ul style="list-style-type: none"> Monitor staff movement at sites Manage issues and customer feedback 	Rotating shift <ul style="list-style-type: none"> 7am - 3pm 3pm - 11pm 11pm - 7am 	Concourse Main Office
Car Park Roving Officer	<ul style="list-style-type: none"> Secondary / WPLN 3 Class 2B 	Carry out enforcement duties as per deployment.	Rotating shift <ul style="list-style-type: none"> 7am - 3pm 3pm - 11pm 11pm - 7am 	Island-wide