

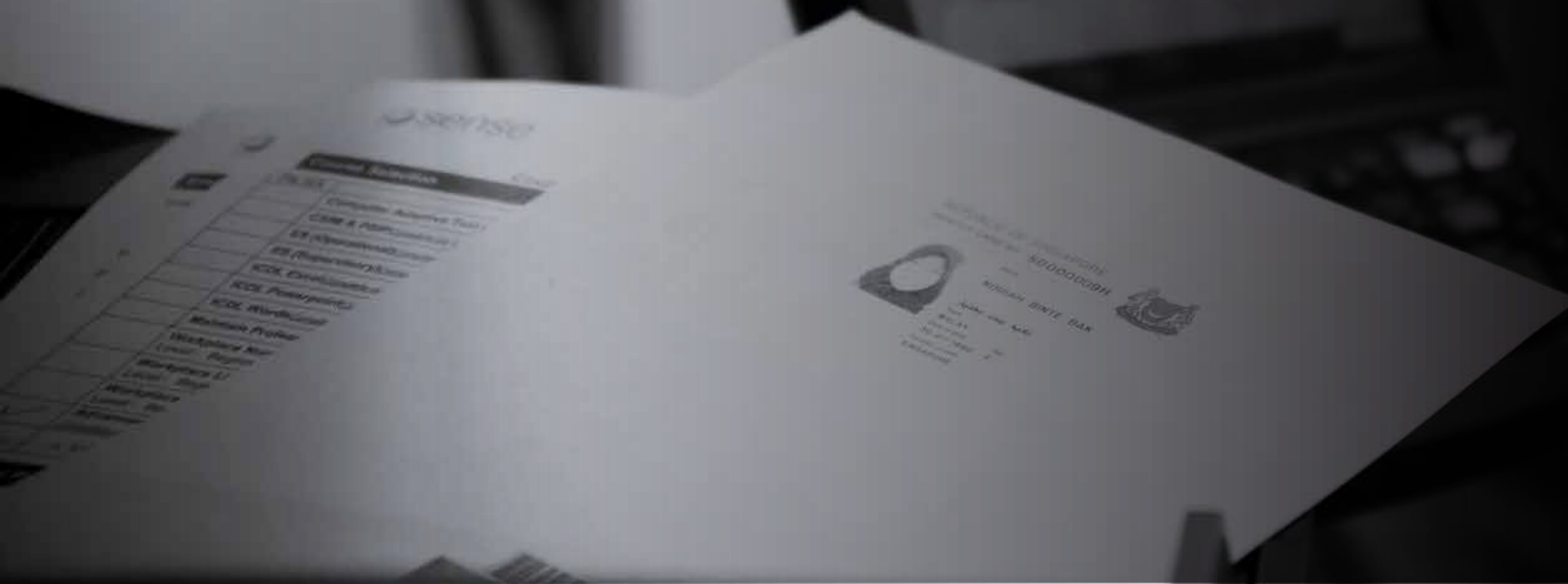


sense

Embracing

PDPA

Personal Data Protection Act



SENSE's Commitment

For Data that we collect and have with us, we put in place measures to prevent unauthorized misuse.

If we collect Data, we make sure they are accurate and complete

We don't collect, use or disclose Personal Data unless we have permission.

We'll always let you know the purpose(s) for collection, use and disclosure of Personal Data.

We'll do our best to provide your Personal Data upon request; and we will correct any error or omission if made known to us.



What are the types of Personal Data collected by SENSE?

Personal Data collected by SENSE includes but may not be limited to

- Name
- Identification Number (e.g. NRIC, Fin. No, Passport No.)
- Photograph image or Video recording

Why do we collect Data?

We collect Data for the purpose of training grant claims that we need to make to relevant government agencies (e.g Workforce Development Agency,WDA). We also use Data for subsidies and grants for our employment programs.

How do you ensure that Personal Data collected is protected?

We ensure all documents are properly stored under lock and key, and those stored online are password protected.

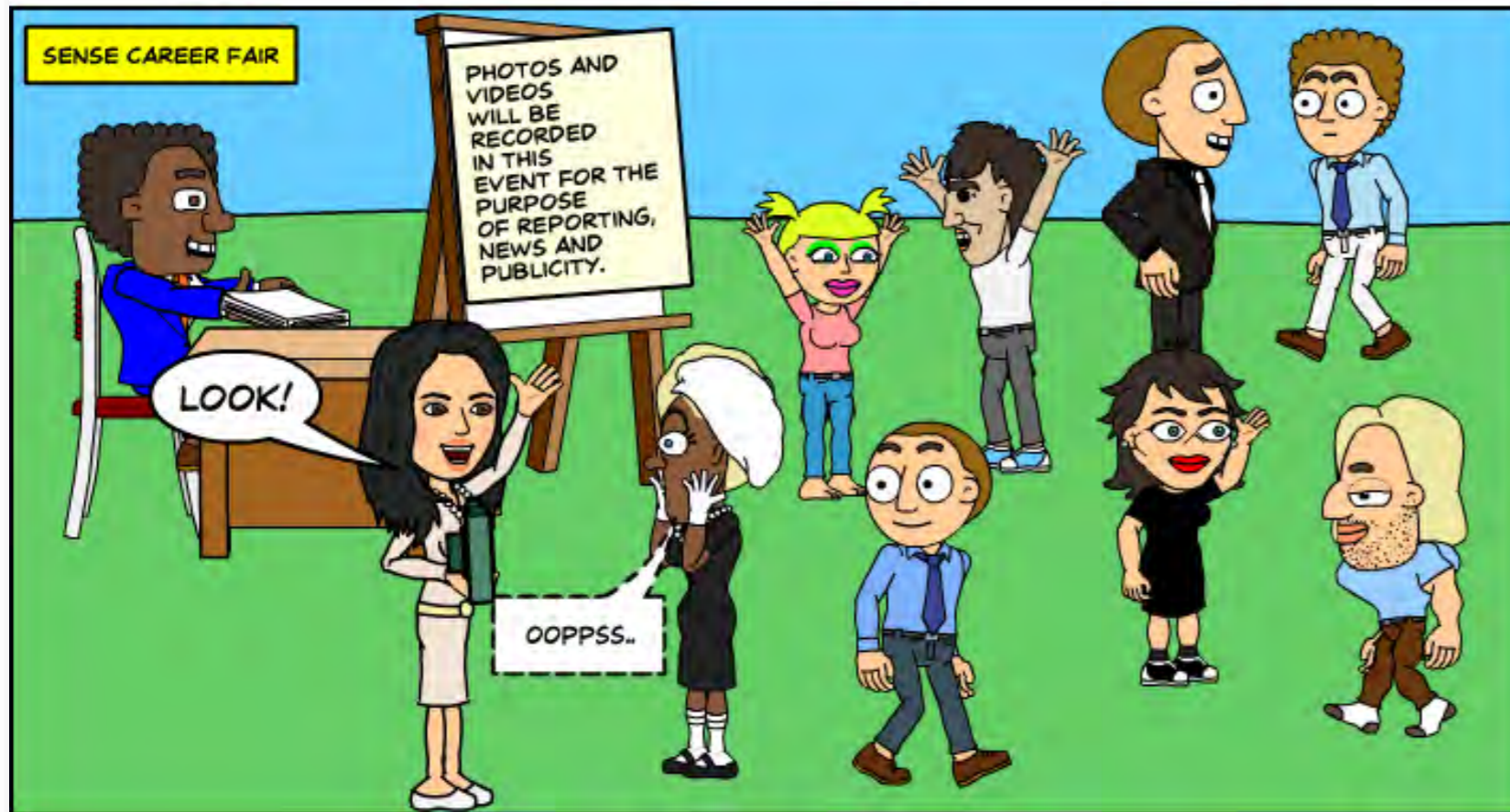


Consent

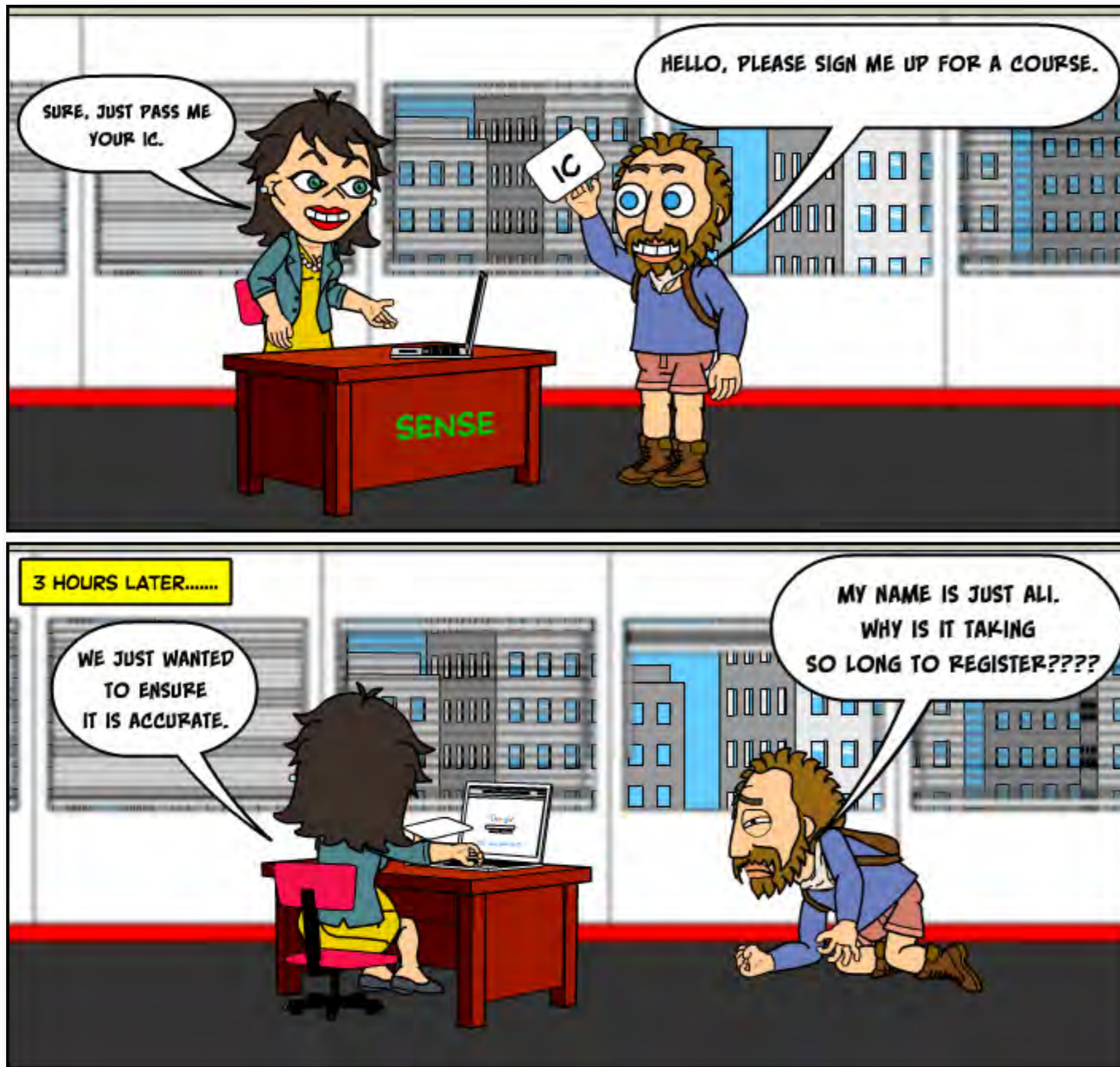
We do not collect, use or disclose Personal Data unless we get permission.



We got our very own PDPA consent form for you.



Purpose/Notification
We will inform you of the purpose(s) for collection, use and disclosure of Personal Data



Accuracy

We shall ensure that Personal Data collected by or on behalf of the Organisation is accurate and complete.



We will always ensure supporting documents are obtained to maintain accuracy

Access/Correction

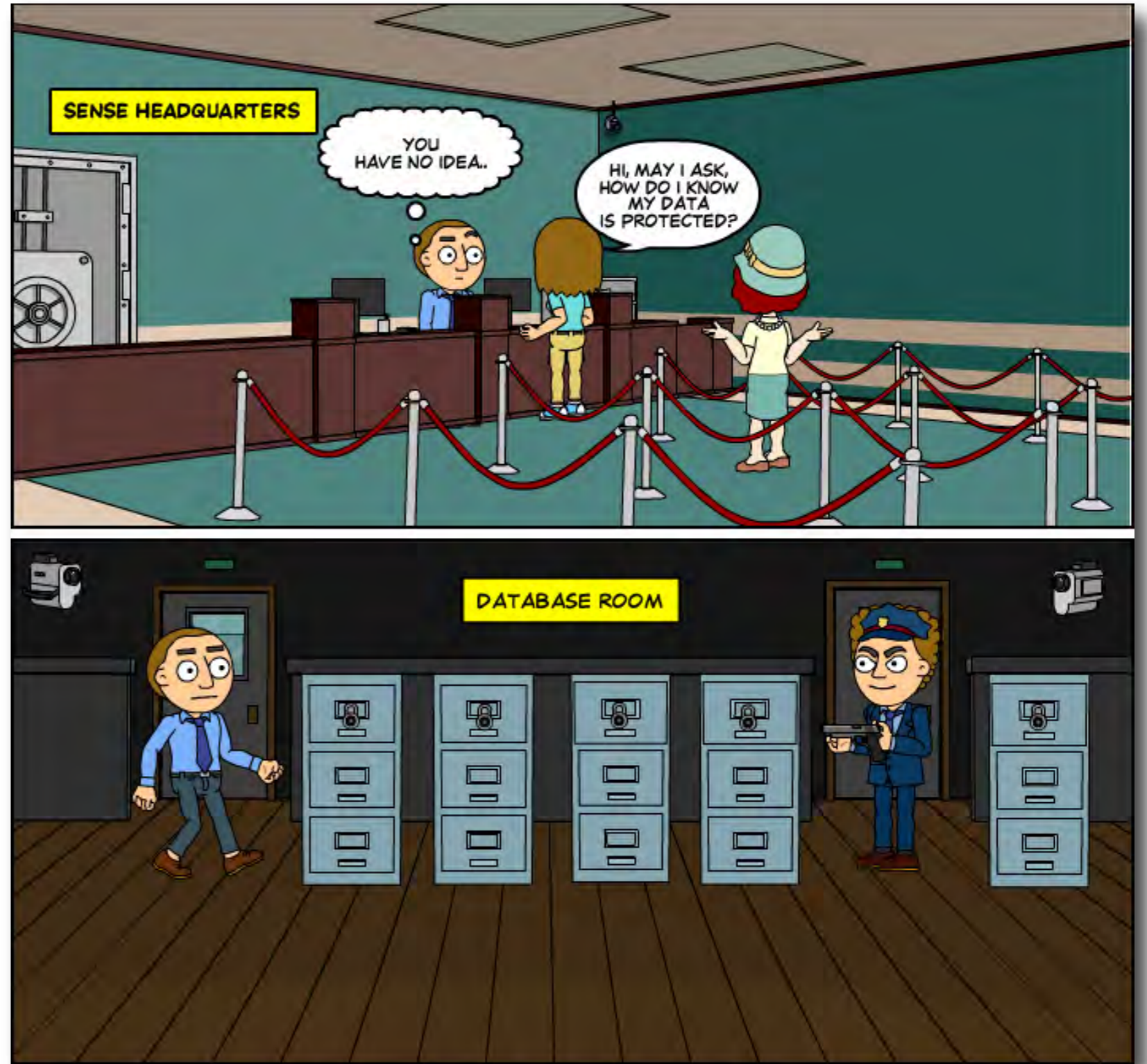
We'll do our best to provide your Personal Data upon request; and we will correct any error or omission if made known to us.



We will ensure you will get your personal data right no matter what happens

Protection

For Data that we have with us, we put in place measures to prevent unauthorized misuse.



We will guard your personal data like it's our own



Submit Request **01**

Withdraw / Access / Correction / Feedback



02 Officers in SENSE

Refer to Data Protection Officer



Data Protection Officer **03**

Follow - up on request



04 Customer

Updated on outcome

How to access my data?

I have an enquiry on Data Protection. Who do I contact?

I dont want my data to be used anymore. How?

Eh! My address is wrong! How do I update?

I think my data is misused. What do I do?



For further enquiries, you may wish to contact our
Data Protection Officer at [67086400](tel:67086400) or
simply drop an email at dpo@msense.sg

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